



Centre des Arts à  
**Ross Creek**  
Centre for the Arts

## **Arts Colony** Frequently asked questions

Please read all of the information provided for the Ross Creek Centre for the Arts' Residency application process and make sure you send a complete application.

### **FAQs**

#### **How does one apply for a residency?**

Mail your completed application form and supporting materials to: Artist Admissions Office, Ross Creek Centre for the Arts, P.O Box 190, 555 Ross Creek Road, Canning, NS B0P 1H0, Canada

#### **When are the deadlines for application?**

The deadlines are January 15 for the Summer session (May-October) and July 15 for the Winter session (November-April). Applications must be postmarked on or before these deadlines in order to be considered. If an extra deadline is advertised on our website, that is in addition these general deadlines.

#### **Is there an application fee?**

There is a non-refundable fee of \$30 CDN and \$20 US. (cheque or money-order)

#### **Can I send my application electronically?**

Applications are available for download in PDF format but must be printed and submitted with support material, postmarked by the stated deadline.

#### **What should I include with my application?**

Please review the materials checklist at the end of the application form **before** you send your completed application. If any materials are omitted, the application will be considered incomplete.

#### **How will I know if you have received my application?**

You may send us a stamped (with Canadian Postage, or add this cost to your application fee) self-addressed postcard with your application so that we can notify you immediately of its receipt. Alternately, you may request an email confirmation on your form.

#### **When will I be notified if I have been accepted?**

Notification of results will be mailed out March 1 for the Summer session and September 1 for the Winter session.

#### **Who is eligible for admission?**

Artists who are eligible for the Ross Creek Centre for the Arts' residencies are working at a professional level in their field including emerging artists. The Ross Creek Centre for the Arts' does not discriminate in its programs or activities against anyone on the basis of age, race, sex, colour, religion, national origin, sexual orientation, marital status or disability.

#### **If I am working in collaboration with someone, do we need to apply separately?**

Artists who are working in collaboration need to apply separately if it is their first time collaborating together. Applications may be sent together, but need only include one Project Description. For artists who have previously collaborated together, one application between the two is acceptable however each applicant must submit their own résumé. Organisations such as dance troupes, small theatre groups and music ensembles applying for artistic group retreats will submit one application. Each member of the group must include their individual professional résumé as well.

#### **What should I do if I do not have examples of my work for submission?**

In order for an application to be reviewed on an equal basis, samples of artistic work must be included. Please review what the guidelines are for material submission. If it is a first time collaboration, separate work examples must be submitted.

#### **How will I get my materials back?**

Please send a self-addressed stamped envelope with appropriate Canadian postage on it – or include a suitable amount with your application fee. If you are accepted for a residency, we will hold your materials until you arrive.

#### **Will the Ross Creek Centre for the Arts supply my equipment?**

All equipment needs will be brought and supplied by the artist.

# Arts Colony

Fees • Discounts • Work Exchange

## **For a single artist room and studio**

**\$300.00 CDN/week + HST**

This fee includes a private room (shared bathroom) in the farmhouse and 24 hour use of a studio space in the main centre.

Collaborative artists can share a bedroom with separate beds if they choose. Shared accommodation and shared studio space is **\$425 CDN per week + HST**.

Accommodation facilities include 6 bedrooms, 2 bathrooms, kitchen/dining room, common room, laundry, deck and of course the landscape of the Centre all in the original farmhouse. Studio spaces include the North Studio, Darkroom, two Performing Arts Studios, and two large visual arts studios. There is also a writer's office.

## **Meal Plan**

**\$140 CDN/week + HST**

The meal plan includes hot or cold breakfasts, boxed lunches and hot evening meal as well as full 24 hour access to snacks, juices, teas and coffees.

**Deposit \$50 CDN** A non-refundable deposit of \$50 CDN is required within one month of The Ross Creek Centre's date of acceptance. Balance of fees is due in full upon arrival, payable at the General Manager's Office. All fees and financial assistance are subject to change without notice.

## **Discounts**

Discounts are available towards the combined studio and accommodation fees based on financial need. Artists may apply by including a letter with their application stating financial circumstances and the level of support requested, also adding the previous year's income as stated on applicant's tax return. Discount is not available for meals. We also encourage artists to seek financial support from various funding agencies and foundations and will provide a letter of offer if requested.

## **Work Exchange**

The Ross Creek Centre for the Arts offers partial funding in work exchange aid that reduces the fee up to 30% for summer/fall and up to 50% for winter/spring.

Work exchange financial aid, based on need, requires work valued at \$15/hour and is offered in increments of 5 and 10 hours per week. This work assists the daily operation of the community by helping, for example, in food service, on the grounds, in education, or in the office.

## **Please Note**

All programs, faculty, dates, fees, and offers of financial assistance are subject to change. Non-refundable fees and deposits will be retained upon cancellation. Any other fees are refunded at the discretion of The Ross Creek Centre.

# Arts Colony

## WORK SAMPLES

Samples should be representative of work and preferably recent (within the last 5 years). Please indicate the date of completion on the work sample. **Please send only the materials requested below.**

### Literature & Drama

- Up to 30 pages of typescript consisting of a short story, one-act play, prose, or a portion of a novel, play, screenplay, scripts or other work.
- Poets should include 10 short poems or an appropriate excerpt from a longer poem.
- Material may be published or unpublished. Published books or screenplays are accepted with the appropriate excerpt clearly marked.
- Librettos may also be accompanied by an audio cassette or CD.
- Do not include your name on any of the material. Please clip a cover sheet with your name, address and the title of the piece (if applicable) to the manuscript.
- Writers who work in a language other than English should submit samples in both original and English translations.

### Visual Arts

- 10-20 High Quality Images on readable CD
- Label each CD with your name, and ensure that image names are properly recorded on CD.
- On a separate sheet, identify slides by number, title, medium used, dimensions and year of completion.

### Music Composition

- Two separate musical scores along with an audio cassette, CD or mini disc recording of **one** of the works (do not send originals).
- Label the cassette, CD or mini disc clearly including your name, the title, the duration of the work and date of composition.
- Clearly mark the score and cue the cassette (or specify the time on the CD or mini disc) to the appropriate place if another section (other than the beginning) is to be examined.

### Choreography, Dance and Performance Art

- Up to 3 VHS cassettes (North American compatible) or DVDs showing the sample work that is up to 10 minutes in length, cued to the appropriate place for viewing.
- If necessary, include a written explanation of the excerpt.
- Clearly label cassette or DVD with your name, the performers, title of the work and the date of performance.

### Architecture & Landscape Architecture

- If intended work is text-based, please submit a published article or 10 page sample of writing related to proposed work. Please include 2 sets of work samples.
- If intended work is a design project, please submit images (2 sets of images on CD, photographs, or photocopies) or drawings of previous projects (2 drawings of two projects or a combination).
- Please include a clear explanation of significant features. Please refer to the Visual Arts guidelines for labelling of material.

### Multimedia & Interdisciplinary Arts

- Send 2 videos on VHS cassette tape, DVD, CDs or any other documentation of your work.

**Be clear and specific in the Professional Summary about your project description.**

**Please refer to the Visual Arts guidelines for labelling of material.**

**Work samples will be returned only if they are accompanied by a separate self-addressed, stamped envelope with appropriate postage.**